



SCHEDULE 18
Regulation 18 (5)

RECOMMENDATION FOR FILLING A LEADERSHIP VACANCY

To The Secretary:

Teaching Service Commission, Private Bag A94, Maseru 100.

Particulars of vacancy

Name of school _____ Reg. No. _____

Date on which vacancy was reported _____

Type of vacancy (Principal, Deputy, Head of Dep't) _____

Name of previous holder: _____

Reason for leaving (Death / Retirement / Dismissal / Termination / Transfer / Leave)

Date on which appointment should take effect : _____

Particulars of candidates (in order of preference)

1st choice Name: _____ Ref. No. _____

Present school (if any) _____

Present rank in Teaching Service _____

Qualifications: _____ Qualification date _____

Comments _____

2nd choice. Name: _____ Reg. No. _____

Present school (if any) _____

Present rank in Teaching Service: _____

Qualifications: _____ Qualification date _____

Comments: _____

3rd choice. Name: _____ Reg. No. _____

Present school (if any): _____

Present rank in Teaching Service: _____

Qualifications: _____ Qualification date: _____

Comments: _____

4th choice. Name: _____ Reg. No. _____

Present School (if any) _____

Present rank in Teaching Service: _____

Qualifications: _____ Qualification date _____

Comments: _____

5th choice. Name: _____ Reg. No. _____

Present school (if any): _____

Present rank in Teaching Service: _____

Qualifications: _____ Qualification date _____

Comments: _____

6th choice. Name: _____ Reg. No. _____

Present school (if any): _____

Present rank in Teaching Service: _____

Qualifications: _____ Qualification date: _____

Comments: _____

Further comments may be added on a separate page if necessary.

Signed _____ Date stamp

Senior Education Officer

District _____